

GAZELEY PARISH COUNCIL

Clerk: Karen Peck, email: clerk@gazeleyparishcouncil.gov.uk
Chairman: Paul Kinnon

NOTICE OF MEETING: Full Council - Gazeley Parish Council
TIME: 7pm
DATE: Wednesday 14th January 2026
VENUE: Gazeley Village Hall

MEMBERS 7
VACANCIES 0
QUORUM 3

Minutes

Present: Councillor Kinnin (PK) Chair, Grimwood (KG), Moatt (JM), Burnip (DB), three members of the public and District Councillor Dicker (RD)

140126/1 CHAIRMANS WELCOME

The Chair welcomed everyone to the meeting and thanked them for their attendance.

140126/2 TO RECORD APOLOGIES FOR ABSENCE

Councillor Raithaha, Jolly and Connelley.

140126/3 MEMBERS' DECLARATIONS OF INTEREST

DB – 140126/7 (g)

140126/4 TO RECEIVE DISTRICT AND COUNTY COUNCIL REPORTS

A full written report was circulated by County Councillor Noble.

RD gave a brief verbal report covering Local Government Reorganisation and noting recent support to Gazeley Village Groups. The Parish Council thanked District Councillor Dicker for his continued support.

140126/5 TO SIGN AND APPROVE MINUTES OF MEETINGS OF: 12th November 2025

It was unanimously **RESOLVED** to approve the Parish Council Meeting minutes of 12th November 2025 as a true and accurate record of the meeting. Motion carried. **Proposed PK Seconded KG**

140126/6 OPEN FORUM FOR PUBLIC PARTICIPATION (15 minutes maximum)

No matters were raised by the three members of public.

PK gave a brief update that the foundations had been dug for The Forge, but work had ceased as cement pouring could not take place, due to weather conditions.

JD noted that the village green required signage and the bollards required attention. Clerk will add to next agenda.

The Clerk noted that County Councillor Noble was making arrangements for Higham Road to grips (small channels directing water from the road edge into ditches) to be cleared and repair of the verge, where needed. Clerk to request West Suffolk District to sweep the road in advance of this work to clear the mud.

140126/7 COUNCIL BUSINESS

- a) To discuss and approve the Parish Council Budget for 2026-27
The Parish Council unanimously **resolved to approve** the budget at £22628.00 for the 2026-27 Year. Motion carried unanimously. **Proposed PK Seconded KG**
- b) To discuss and approve the Parish Council Precept for 2026-27
The Parish Council unanimously **resolved to approve** the precept request at £22628.00 for the 2026-27 financial year. Motion carried unanimously. **Proposed PK Seconded KG**
- c) War Memorial Working Party Update – Cllr Connelly
Due to the absence of RC (lead) PK updated that the Working Group had held a preliminary meeting, but it was felt that a wider community meeting was needed to progress the project and formalise the project detail. PK made clear that the project will be driven by the community and not the Parish Council, but the Council would fully support the project. PK will set a date for the public meeting of the Working Group and advertise this on the noticeboard, Village Newsletter

and website. Please do come along and take part, offer your help and expertise, the project will move forward only if the community support the working group. The Parish Council look forward to the group sharing the proposal in fully in the coming months.

- d) To review the Play Area Report
The report was reviewed and there were no matters of concern.
- e) Request to join West Suffolk Traffic and Speeding Lobbying Group
The Parish Council supported the Groups aim but at this time do not have a representative to appoint. Clerk to write to the lead and ask that the Parish is kept informed.
- f) To agree a response to the Community Governance Review from West Suffolk District Council
The Parish Council opposes any changes to the existing governance arrangements for the parish of Gazeley and supports retention of the current parish boundaries and structure.
- g) Gazeley United Charities Clerk – confirmation of Appointments and consideration of additional Appointments
Mr Burnip, Clerk of the Charity gave an overview. It was unanimously **approved** that the serving Chair of the Parish Council should be the Parish Council first appointee, Mr Paul Kinnon and Councillor Judy Moatt the second appointee. Motion carried.
In favour – PK, JM and KG, abstention DB.

140126/8

FINANCE

- To approve payments, income, and bank reconciliation up to 31st December 2025

November

Lloyds Bank – Service Charge	£4.25
HMRC, Staffing and Expenses	£639.71
SP Landscapes – Grass Cutting (July)	£555.58
Laurance Chapman – Website costs for old site	£355.14
Gazeley Village Hall – Hire	£100.00
Lloyds – service charge	£4.25
Interest	£16.72

December

HMRC, Staffing and Expenses	£381.70
Lloyds – service charge	£4.25
Income	
Bank Interest	£14.90
HMRC VAT reclaim	£1611.78

All payment, income and bank reconciliation were unanimously **APPROVED**. Motion carried.

Proposed PK Seconded DB

140126/9

PLANNING TO DISCUSS

None

UPDATES:

DC/25/1659/HH Trinity House, 30 The Street, Gazeley - APPROVED

Single story side and rear extension (following demolition of existing conservatory). Insertion of ground floor window on side elevation

DC/25/1611/HH 29 Mill View, Gazeley - APPROVED

Single storey rear extension (following demolition of existing conservatory)

SCC/0133/25FH Gazeley Rail Depot, Higham, Kentford - PENDING

Establishment and use a replacement aggregates storage system, a coated stone plant, a road planning recycling facility and other ancillary facilities (including replacement site offices and weighbridge).

DC/25/1890/HH 3 Mill View, Gazeley- PENDING

Single Storey front extension, replace cladding with render on front elevation and replacement windows

140126/10

DIARY DATES – 11th March 2026 7pm

Meeting closed at 19.38

.....
K Peck
Karen Peck
Clerk & Responsible Finance Officer
Gazeley Parish Council

.....
P Kinnon
Paul Kinnon
Chair
Gazeley Parish Council

Dated: in draft format and to be signed at the next meeting of the Parish Council